

**Town of Fairfax
Citizens Disaster Council**

**Friday, December 7, 2007
10:00 a.m.
Youth Center
16 Park Road**

Minutes

In attendance: Mary Ann Maggiore, Mayor; Linda Kelly, Town Manager; Maria Baird, Community Resources Coordinator; Craig Carroll, Ross Valley Fire Dept; Bob Wheeler, Red Cross, Jon Marchant, Paula Schultz, Natural Hazards Mitigation

Mayor Maggiore convened the meeting at 10:00 a.m. The October 4th minutes were approved.

1. **CERT Update & Get Ready Program**-Craig Carroll discussed the two programs. A CERT training was held on Sat., December 1 at College of Marin; the second portion will be conducted on Sat., Dec. 8th. A minimum of 15 attendees are required. The November trainings were cancelled. Next year's CERT training schedule will be available soon. On December 20th there will be a county-wide meeting on the "Get Ready" program. A total of 2000 booklets are available in the Ross Valley area, a total of 300 have been distributed so far. Craig announced there were 300 people signed up through the "Get Ready" program. There will be a "Get Ready" session on Tuesday, December 11th from 10 a.m.-12 noon at the Ross Valley School District, 1000 Shaw Drive.
2. **Update on Town's Flood Mitigation planning activities**-The first public workshop was held in July 2007; the second one on November 29th. There were approximately 12 attendees at the November workshop. From these workshops a flood mitigation plan is being prepared. Paula distributed a survey based on the community responses. The next step will be to prioritize the mitigation measures that were outlined. They should be rated on a scale of 1 to 3, with 1 having the highest priority. Paula will forward an electronic version of the survey to Maria who will in turn distribute it to the Disaster Council for review. Comments/ratings are due back by Friday, December 14th. Typically there is a 5 year plan in which these activities are implemented.

Linda announced that the Town Council adopted the recommendation to hire a temporary Management Analyst for a 12 month period. Recruitment is currently underway. This staff person will work with the Public Works Department on approval of FEMA funded projects, grant

programs, permits and other regulations required of disaster-related projects. SB 418 is providing \$187,000 thanks to Senator Migden's SB 418. From this funding, a flood gate grant program will be made available to downtown businesses. The grant program will enable businesses to apply for a one-time grant of \$600 for flood gates, which are much more effective than sandbags.

3. **Installation of the remaining emergency warning sirens-** Linda announced rather than installing a third siren, there may be a series of smaller sirens put in the Cascade area.
4. **County of Marin Disaster Council activities-**Craig distributed an agenda of the next meeting, which is on December 13th. It is now referred to as DC3, for Disaster & Citizen Corps Council. Craig demonstrated a home preparedness kit available at Fairfax Lumber. Linda announced emergency preparedness kits were purchased for all Town employees; Maria displayed the contents.
5. **Next Meeting Date-**scheduled for Friday, January 25th at 10:00 a.m., Youth Center, 16 Park Road. Mayor Maggiore announced at the next meeting she would like to discuss magnets to provide critical resource info (i.e., emergency phone numbers, local radio station call letters, list of shelters, etc/) to all the households in Fairfax. The meeting adjourned at 11:30 a.m.