

**Town of Fairfax
Citizens Disaster Council**

**Friday, December 4, 2009
10:00 a.m.
Youth Center
16 Park Road**

Minutes

In attendance: Michael Rock, Town Manager; Maria Baird, Community Resources Coordinator; Captain Craig Carroll, Chief Roger Meager, Ross Valley Fire Service; Bruce Stahley, OES, Bob Wheeler, Red Cross; Jon Marchant, At Large, Trudy Totty

Michael Rock convened the meeting at 10:00 a.m. The October 3rd minutes were approved.

1. **Board Member Reports-** no updates at this time.
2. **CERT Update and Get Ready Program-**Craig Carroll reported there were 25 people in attendance at the November CERT class. CERT is using a new format which is working well. Craig is now heading up the Central Marin CERT Council. Members are examining a merger of the Ross Valley, Central Marin (which consists of San Rafael), and the Southern Marin CERT Councils.

Craig conducted a Get Ready class at Bennett House, and a second class at Pine Street in San Anselmo, with a great turn-out of 23 attendees. He has also implemented Get Ready in all the 5th grade classrooms of Manor School, Brookside-Upper Campus, and St. Rita's School, in addition to a Girl Scout troupe. The lesson consists of a booklet and homework. Craig added there is also a Spanish version of the "Get Ready" class, offered at Pickleweed Community Center in San Rafael, at La Familia in Novato, through Whistlestop Wheels, and at Coleman Elementary School taught by Mario Juarez. His next focus will be on Get Ready Seniors, in Pt. Reyes.

3. **County of Marin Disaster Council activities-** Bruce reported that the next County of Marin Disaster Council meeting will be on Thursday, December 10th at the Civic Center. Bruce distributed a list of the Marin Operational Area Disaster & Citizens Corps Council, which meets quarterly. The focus at the next meeting will be on a CERT radio run by Bill Smith out of Hamilton Field in Novato, under the Hamilton Wireless Association, a group of amateur radio operators.

Update on H1N1 virus-the County is trying to provide the vaccine to as many people as possible. The last of the H1N1 flu clinics will be offered this Saturday, December 5th at the Novato Community Clinic from 9 a.m.-3 p.m. It is the fourth and final clinic. The live vaccine is not allowed for anybody over 50 years of age. DC3 is conducting an emergency training program survey. Miles Juhain will be providing an update on H1N1. Bruce distributed several handouts the County has prepared on the topic.

4. **Fuel Reduction/Fire Grant status** –Roger Meagor reported there is still no written letter of approval regarding the grant. Once it is received, the emphasis will be on roadside clearance and removing dead trees (up to 50).
5. **Town of Fairfax Safety Fair**-Michael suggested this fair be conducted in May, in conjunction with National Public Works Day.
6. **Emergency Operations Plan update**- Maria distributed materials prepared by Cynthia Powell, on the update to the Emergency Operations Plan, which must be conducted every 4 years. Michael suggested members send their comments directly to Cynthia.
7. **Emergency Operations Center exercise- November 20**- Michael briefed the Disaster Council on the exercise which was held on November 20th, a tabletop presentations with different disaster scenarios. A copy of the report following the exercise was included. The next EOC exercise held in 2010 will be an actual simulated drill.

The next meeting of the Disaster Council will take place in March, time & date to be announced. The meeting adjourned at 11:30 a.m.