

# TOWN OF FAIRFAX



## **ASSISTANT OR ASSOCIATE PLANNER** (part-time) Town of Fairfax, CA

The Town is seeking qualified candidates to fill one position at either the Assistant or Associate Planner level. The position is half-time (20 hours/week) and permanent. For the Assistant Planner position, candidates should have a professional planning degree from an accredited college, or 1 year's planning experience, or combination providing the equivalent. Duties typically include current planning zoning review and processing, under the general supervision of the Principal Planner or Planning Director. The ideal candidate will readily understand zoning, General Plan and other planning-policies, review technical information, and be able to apply it to project review.

For the Associate Planner position, the candidate should have at least 2 year's governmental planning experience, preferably in current planning and a bachelor's degree in planning from an accredited planning college, or the equivalent. The ideal candidate can demonstrate increasingly challenging planning responsibilities, including long-range planning, and be able to demonstrate good writing and other communication skills.

Candidates should also have a collaborative team orientation, and take direction well.

Hourly rate ranges from \$31-\$37/hr DOQ

An interested applicant should send a cover letter and resume to Ben Berto, Director of Planning and Building Services, 142 Bolinas Road, Fairfax, CA 94930, or email to [bberto@townoffairfax.org](mailto:bberto@townoffairfax.org). Contact Ben with questions at (415) 458-2346.

Position is open until filled.